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## Transportation Department

February 18, 2016

Dear Principal,

In accordance with Section 3635 of the New York State Education Law, parents of children who attend non-public schools outside the boundary of the Ken-Ton School District are required to file an Application for Transportation each year. Failure to file prior to April 1 may result in the denial of transportation for the entire school year. **The Application for Transportation for the 2016/2017 school year must be received at the Transportation Office prior to April 1, 2016.**

**Parents of students who live in the Ken-Ton District and currently receive transportation to/from your school have received an application in the mail.**

**Students attending non-public High Schools in the City of Buffalo limits will be issued a NFTA Metro Pass each month for their transportation needs.**

Please advise the parents of any students who are new to your building, and who reside in the Ken-Ton School District that the completed application must be returned to the Transportation Office at 1680 Military Road, Kenmore, NY 14217, prior to April 1.

A copy of the application is enclosed. You may copy it as needed. Additional copies are available at the Transportation Office and at [www.ktufsd.org](http://www.ktufsd.org).

Thank you for your assistance. If you have any questions, please contact the Transportation Office at 874-8611.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Jeanne Vilz'.

Jeanne Vilz  
Interim Supervisor for Transportation

APPLICATION FOR TRANSPORTATION FOR 20 -20 SCHOOL YEAR

TRANSPORTATION OF STUDENTS TO NON-PUBLIC SCHOOLS

In accordance with NYS Education Law, Section 3635, parents or legal guardians of students residing within our school district desiring to have their child receive transportation to a non-public school located in district and outside the district, must complete **one application for each student** and **submit the application to this department prior to April 1st of the preceding school year.** **Late filing could result in denial of transportation.** New residents after April 1 must submit a written request within thirty (30) days after establishing their residency in the district.

TRANSPORTATION WHEN THE PUBLIC SCHOOL IS NOT IN SESSION

Transportation will not be provided to any school when the Kenton Public Schools are closed due to weather conditions. Nor will transportation be provided to any school that is located within the boundary of a public school that is closed due to weather conditions. Transportation will not be provided when Kenton Public Schools, as listed in the school calendar, are not in session including staff development days.

PLEASE PRINT

NAME OF STUDENT: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

ADDRESS OF STUDENT: \_\_\_\_\_

DATE RESIDENCY ESTABLISHED IN THIS SCHOOL DISTRICT: \_\_\_\_\_

SCHOOL: \_\_\_\_\_ GRADE IN SEPT. \_\_\_\_\_

SCHOOL ADDRESS: \_\_\_\_\_

SCHOOL HOURS: \_\_\_\_\_ SCHOOL PHONE: \_\_\_\_\_

TRANSPORTATION REQUESTED (please check): \_\_\_\_\_ AM \_\_\_\_\_ PM

PARENT/GUARDIAN NAME: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_

EMERGENCY PHONE: \_\_\_\_\_

PARENT/GUARDIAN: \_\_\_\_\_ DATE: \_\_\_\_\_

(Signature)

**PLEASE NOTE:** Most students attending a non-public school outside this school district will be required to transfer buses in the AM.